

**BUTLER COUNTY BOARD OF COMMISSIONERS**  
**Agenda-Setting Meeting**  
**Wednesday, December 20, 2017**  
**10:00 a.m.**

**MINUTES**

**PRESENT:**

Chairman Leslie Osche  
Commissioner Kimberly Geyer  
Commissioner Kevin Boozel  
Scott Andrejchak, Chief Clerk  
Michael English, County Solicitor  
Lori Altman, Human Resources  
Steve Bicehouse, Emergency Services  
Ann Brown, Human Services  
John Campbell, Facilities & Operations  
Tom Holman, Court Administration  
Donna Jenereski, Human Services  
Charlie Johns, Children & Youth  
Janine Kennedy, Community Action

Wendy Leslie, Planning  
Janet Mentel, Tax Claim  
Chris Savage, Assessment  
Maria Thomas, Recording Admin. Asst.  
Lance Welliver, Parks & Recreation

**Visitor:**

Jason Beckwith, Action in Recovery

**Media:**

Paula Grubbs, Butler Eagle

**CALL MEETING TO ORDER**

The regular public agenda-setting meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:01 a.m. on Wednesday, December 20, 2017, in the Public Meeting Room.

**MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE**

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

**PUBLIC COMMENT**

None.

**WILL REQUEST APPROVAL OF MINUTES**

- November 29, 2017, Agenda-Setting Meeting
- December 6, 2017, Public Meeting

**PROCLAMATIONS AND PRESENTATIONS**

None.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

### **A. Assessment & Tax Claim**

1. Janet Mentel will request approval of RBA Professional Data Systems Software Maintenance/Support Agreement for the period January 1, 2018 through December 31, 2018, covering both Assessment and Tax Claim.

### **B. Emergency Services**

1. Steve Bicehouse requested to table this item, to wit, approval of Contract to purchase a recorder for the new radio system and phone system from Carolina Recording Systems in the amount of \$81,428.24. The item was tabled.
2. Mr. Bicehouse will request approval of Tower leases through Crown Castle for Garvin Rd, Swain Hill, and Whipporwill towers for \$2,750 per month.
3. Mr. Bicehouse will request approval to apply for the EMPG grant which pays for 50% of salary and benefits for 2 positions in Emergency Services.
4. Mr. Bicehouse will request approval of grant award in the amount of \$16,756.30 for maintenance of the ESInet and shared CPE.
5. Mr. Bicehouse will request approval of a maintenance and SUA for the new radio system for 15 years, for a total of \$5,017,131.16.

### **C. Facilities & Operations**

1. John Campbell will request approval of Agreement with Simplex Grinnell for Fire Extinguisher Test and Inspection for three-year period from November 1, 2017 through October 31, 2020, with authorization for Chairman to sign.
2. Mr. Campbell will request approval of Agreement with Fire Fighter Sales & Service for Government Center Standpipe Water Flow Testing for onetime fee of \$1,552, with authorization for Chairman to sign.
3. Mr. Campbell will request approval of five-year Agreement with Clym Environmental Services, LLC in the total amount of \$5,640 for Infectious Waste Removal for period January 1, 2018 through December 31, 2022, with authorization for Chairman to sign.
4. Mr. Campbell will request approval of RFCO #019(R1) with Uhl Construction Company, Inc. in the total amount of \$2,048.34.

### **D. Human Resources**

1. Lori Altman will request approval of First Amendment to Workplace Wellness Agreement with Butler Memorial Hospital.

**E. Human Services**

1. Ann Brown will request approval of Contract with Southwest Behavioral Health Management to manage HealthChoices public behavioral health program, effective January 1, 2018 through December 31, 2020.
2. Ms. Brown will request approval of Lease with the Butler County Historical Society for 10 parking spaces for calendar year January 1, 2018 through December 31, 2018.
3. Ms. Brown will request approval of contract with Catholic Charities from December 1, 2017 through November 30, 2018 for the HUD Home Again Program with a maximum amount of \$172,349.

**F. Human Services – Drug & Alcohol**

1. Ann Brown will request approval of White Deer Run contract amendment for July 1, 2017 through June 30, 2018 for Adult Partial Hospitalization at \$105 per day.

**G. Human Services – Children & Youth Services**

1. Charlie Johns announced that this item, to wit, approval of contracts with Children and Youth Agency Guardians Ad Litem Sue Lope and Ron Thomas expiring December 31, 2018, may be tabled at the Public Meeting. He explained that only one contract was signed as of this time.

**H. Human Services – Community Action**

1. Ann Brown will request approval to enter into contract agreement with the Housing Authority of Butler County for the Emergency Residential Rehabilitation Program for term January 1, 2018 to December 31, 2018 and in the amount is \$75,000. Funding is from the Act 137 Affordable Housing Deeds Fund.
2. Ms. Brown will request approval to enter into Agreement with the following agencies funding trips under the Shared Ride Transportation Program, with term of July 1, 2017 to June 30, 2018:
  - a. Housing Authority of Butler County
  - b. The Care Center, Inc.The contract is fee for service based on the Shared Ride fare structure.
3. Ms. Brown will request approval to enter into contract with Alliance for Nonprofit Resources for provision of services under the Welfare 2 Work (W2W) Transportation Program for term July 1, 2017 through June 30, 2018, in an amount not to exceed \$30,000.
4. Ms. Brown will request to amend 2017/2018 contract with Alliance for Nonprofit Resources (ANR) for the provision of Shared Ride Transportation services as follows:

<u>Current Rate:</u>	<u>New Rate:</u>
\$11.15 per trip within zone	\$12.40 per trip within zone
\$3.50 per each additional zone crossed	\$3.50 per each additional zone crossed

5. Ms. Brown will request approval to enter into a contract agreement with Center for Community Resources for services provided under the HOPE program. The term of the contract is October 1, 2017 to September 30, 2018 and the amount \$170,394.

The following item is an addition to today's agenda:

6. Ms. Brown will request approval to submit an Electronic Single Application (ESA) to the PA Department of Community and Economic Development (DCED). This ESA process will generate a new 5-year Master Agreement between the County of Butler and DCED for the Community Services Block Grant program. Included in this request is approval for the Chairman to sign any applicable documents.

**I. Information Technologies**

1. On behalf of Jim Venturini, Solicitor Michael English requested approval of Contract with Vestige LTD for consulting services.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

**J. Parks & Recreation**

1. Lance Welliver requested approval of Form Agreement with Aquatic Facility Design, Inc. correcting typographical error in previously approved agreement to reflect corrected amount of \$62,000 for construction document phase, thereby resulting in contract total of \$68,000.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

**K. Prison**

1. Chief Clerk Andrejchak announced that Warden Joe DeMore will request approval of Memorandum of Understanding with Franklin County for \$60 per day, per inmate, as approved by Prison Board.

**L. Sheriff's Office**

1. Chief Clerk Andrejchak announced that Sheriff Mike Slupe will request approval of Agreement with Adagio Health for Tobacco Enforcement allowing up to \$50 per completed compliance check and reimbursement of up to \$4,800 for expenses, second adult payments, and youth gift cards.

Chairman Osche requested Solicitor Michael English to verify that there is no legal issue regarding gift cards.

**M. Commissioners**

1. Chief Clerk Andrejchak will request approval of Ordinance No. 2017-2, Joining the Butler Transit Authority as a Member of the Authority Pursuant to the Municipal Authorities Act of 1945.
2. Chief Clerk Andrejchak will request approval of Resolution 2017-23 Levying General Purpose Millage of 21.402 Mills.
3. Chief Clerk Andrejchak will request approval of Resolution 2017-24 Levying BC3 Millage of 2.935 Mills.
4. Chief Clerk Andrejchak will request approval of Resolution 2017-25 Levying Millage for Debt Purposes of 3.289 Mills.
5. Chief Clerk Andrejchak will request approval of Resolution 2017-26 Adopting the 2018 Budget.

6. Chief Clerk Andrejchak will request approval of Resolution 2017-27 Reaffirming Commitment of Capital Improvement Fund, Operating Reserve Fund and the Worker's Compensation Fund.
7. Chief Clerk Andrejchak will request approval of Resolution 2017-28 authorizing the issuance of Tax and Revenue Anticipation Note Series 2018 in the amount of \$7,000,000 at the rate of 2.13% per annum.
8. Chief Clerk Andrejchak will request approval to reappoint the following At Large Members to the Parks & Recreation Advisory Commission:
  - a. Dustin Drew, Manager Moraine State Park for three-year term ending December 31, 2020
  - b. Pete Geis, Cranberry Township Parks and Recreation Department for three-year term ending December 31, 2020
9. Chief Clerk Andrejchak will request approval to appoint Rebecca Plymale to the Butler County Federated Library System Board of Directors replacing Julie Dandoy for a three-year term from January 1, 2018 through December 31, 2020.
10. Chief Clerk Andrejchak will request approval to appoint Joyce Yasko to the Butler County Federated Library System Board of Directors replacing Kathy Pfeifer for a three-year term from January 1, 2018 through December 31, 2020

Controller Ben Holland spoke up and recommended that the Workers' Compensation Fund Balance be either fully committed or fully assigned.

#### **CONFERENCE TIME WITH MEDIA**

Chairman Osche suspended the minutes for conference time with the media. Following media questions, the minutes resumed.

#### **PUBLIC COMMENT ON GENERAL ITEMS**

None.

#### **ADJOURNMENT**

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion, seconded by Commissioner Geyer. The motion carried unanimously. The meeting adjourned at 10:36 a.m.

Respectfully submitted,

Maria Thomas  
Recording Administrative Assistant  
Date Approved: January 17, 2018

**BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:**

**NEXT PUBLIC MEETING:** Wednesday, December 27, 2017 at 10AM  
Public Meeting Room, 1st Floor

**NEXT AGENDA-SETTING MEETING:** Wednesday, January 10, 2018 at 10AM  
Public Meeting Room, 1st Floor

**FUTURE MEETING:** Wednesday, January 17, 2018 Public Meeting  
Wednesday, February 14, 2018 Agenda-Setting Meeting  
Wednesday, February 21, 2018 Public Meeting

*The purpose of the agenda-setting meeting is to discuss matters of importance which may come before the Board of Commissioners for official action at the following public meeting. The attachments and documents for the agenda-setting meeting are subject to change before the time of official action or adoption.*